

Board of Directors Meeting January 25th, 2022

The meeting of the Board of Directors of the Molalla River Academy, an Oregon nonprofit corporation, was held as an online regular Zoom meeting on January 25th, 2021 at 6:30 pm.

The public was notified of this meeting with 24 hours notice.

Called to order at 6:32pm

In attendance: Emily Frack, Robert Seubert, Mindy Zasky , Brandon Senn, Brad Kuhn

Directors Attending:

Mindy Zasky - President - June 2022

Robert Seubert - Treasurer - April 2023

Brad Kuhn - Board Member - September 2023

Brandon Senn - Board Member - September 2023

Emily Frack - Board Secretary - December 2022

Directors Absent:

None

Directors Tardy:

None

Directors left early:

Brandon Senn was briefly absent from the meeting during section D of policies.

Executive Director Attending:

Melanie Marrone

A sufficient number of directors were present to constitute a quorum.

The meeting was chaired by Mindy Zasky

The minutes were taken by Emily Frack

I. All to Order of Regular Meeting

II. Attendance

III. Consent Agenda

A. Approve December 14, 2021 general session minutes

a. Brandon makes a motion to approve Dec 14th minutes. Rob seconds. All in favor.

B. Approve January 14, 2022 emergency session minutes

b. Brad makes a motion to approve Jan 14th minutes. Rob seconds. All in favor.

IV. Director Report

A. General Updates

1. Covid case counts

- a. Has increased but not many exposed at school. Both staff and students.
- b. Brandon asks if Melanie thinks our case count is high - Melanie thinks it's comparable to other schools.
- c. Can't do test to stay unless they are exposed at school.
- d. Brad asks if the new changes to aftercare have worked out. Melanie thinks, yes it's working out.

2. 2022-23 Enrollment Campaign

- a. MRA has an Instagram account! Melanie asks to please share the Instagram so we can gain more followers on other social media.
- b. Melanie discusses other marketing/advertising efforts

3. Fundraising Numbers Sept.-Dec. 2021

- a. Have raised \$22,000 so far through fundraising

4. Initial meeting with district regarding property purchase

- a. Meeting Jan 24th about purchasing the property. Brad, Mindy and Iva attended that meeting.
- b. District wants to see MRA successful and are setting us up to be successful. We fill a vital need in our community due to population growth and not having enough space in the district public schools. The point of that meeting is to get first steps and gather information.

V. General Business

A. Financial Report

- a. Rob discusses the financial report.
 - i. Parent accounts went from \$20,000 debt to about \$12,000 so a 40% decrease.
 - ii. Dawn Marie made a big push during winter break to send out statements.
 - iii. Rob asks about the \$14,000 credit card debt. Melanie explains how the credit card works - it's used for large purchases and then applied to the appropriate accounts and paid off every month.
 - iv. Melanie discusses the draft of the financial audit. We have received the draft and there are no corrective actions at this time!

B. First Reading of Policies:

a. AC; AC-AR; ACA; ACA-AR

I. Brad and Rob asked a question about flags

b. BBA; BBAA; BBF; BBFA; BBFB; BBFC; BD/BDA; BDC; BDD; BDDC; BDDG;

BDDH; BDDH-AR; BFC; BFCA; BHD; BHE

i. Brad notes a typo on page 28, which will be corrected (BD/BDA)

ii. Board discusses accessibility of board meetings

iii. Board discusses BD/BDA and weapons/firearms during board meetings. Brad wants clarification on this policy.

iv. Brad discusses BDDH-AR public comment

3. CB; CBB; CBC; CBG; CCG; CHCA

i. Brad has a question about CBC - Executive Director contract and how

that conflicts with an at-will employee. Melanie clarifies.

ii. Brad asks about the verbiage “the public charter school may provide healthcare benefits for the executive director that is no longer employed by the public charter school until” and then stipulations. Brad suggests taking out this section and numbers 1 and 2 of this policy. All board members agree to take it out except Emily who thinks it should be kept in since it doesn’t require the board offering benefits to a no longer employed. Other board members argue we could offer it anyway. Melanie will do research on if this is a normal policy to have.

iii. Rob asks a question about the Executive Director contract, when it’s renewed and when we are able to give raises. Board discusses ED evaluation.

iv. Brad asks if Handbooks need to be approved by the board. Melanie asked the OSBA representative about this and that person said no, the board does not have to approve handbooks.

4. DB; DD; DE; DFA; DGA; DH; DI; DIC; DIE; DJ; DJ-AR; DJC; DLC;DLC-AR; DN

i. Brad has a question about DJ - purchasing.

ii. Brad has a question about approving purchasing and payments on contracts above \$150,000. Board discusses and Melanie clarifies. If the budget is approved, it would already have a large purchase like this in it.

iii. Iva asks about DH - loss coverage. Melanie will ensure Crime/Theft and Vandalization is included in our bond coverage/insurance coverage.

iv. Rob has a question in DLC-AR and if we should add rideshare companies to section #6 about transportation reimbursement.

5. EB; EBAC; EBAC-AR; EBB; EBBA; EBBB;EBC; EBCB; EBCD; ECAB; ECACB; EDC/KGF; EEAE; EEBB

i. The reading of Section E is being moved to the next general meeting.

VI. General Board Discussion

A. Adoption of policies

i. Emily makes a motion to adopt all policies listed except BD/BDA, BD-AR, BDDH-AR, CBC, CHCA, and DGA. Brandon seconds. All in favor.

ii. Brandon makes a motion to rescind the policies previously held by MRA. Rob seconds. All in favor.

B. Deadline for first reading of policy sections G, I J, and KL

VII. Public Comment

A. Public comment from Wendi Reel

B. Public comment from Laura Hodak

VIII. Adjournment from Public Meeting

Meeting was adjourned at 7:47 pm

Next meetings are scheduled for:

February 8th - work session

February 22nd - regular meeting

Read and approved by the Board of Directors on _____ 2022,

Secretary, Emily Frack.

