

## Lead Food Service Worker

### **JOB OVERVIEW:**

To provide students with a safe, attractive, comfortable, clean and efficient place in which to learn, play and develop. This includes performing custodial duties, minor maintenance, and other miscellaneous duties.

**Essential Requirements:** To perform this job successfully an individual must be able to execute each requirement satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability needed for the position.

### **RESPONSIBILITIES:**

- Ability to work harmoniously with others and to communicate effectively (both orally and in writing) with students, parents, and teachers
- Ability to understand and follow oral and written instructions.
- Communicate with the Executive Director or Assistant Executive Director and faculty regarding various duties related to this position.
- Manage ordering, inventory, and reporting for nutrition service program.
- Knowledge of, or willingness to learn sanitation requirements for food service.
- Daily preparing and serving breakfast and lunch to approximately 125 students.
- Maintain clean, sanitized kitchen on daily basis.
- Works cooperatively with students, parents, staff and community members to project a positive, service-oriented demeanor.
- Other assigned and seasonal duties as needed.

### **JOB REQUIREMENTS:**

- Food Handlers Permit
- Fingerprint clearance required.
- Required health training: valid First Aid/CPR-AED cards; bloodborne pathogen and Epipen training.
- Genuine enjoyment of working with students and adults in a school setting.
- Outstanding communication skills--both oral and written--which are effective across a wide variety of audiences, including students, parents and staff.
- General knowledge of communication tools, including phone systems, email and like.
- Technical competencies, including clerical, maintenance, landscaping, and the like.

### **EDUCATION/VOCATIONAL PREPARATION**

- High School Diploma or equivalent as required by OAR 581-37-030.
- Experience working with students in a school setting is preferred.
- Experience as a lead kitchen cook/server preferred.

### **PHYSICAL REQUIREMENTS**

- Moderate to extensive degree of physical stamina and frequent lifting up to 20 pounds.
- Frequent and prolonged standing, walking and bending.

To apply: Please submit resume and letters of recommendation to [director@mra-k8.com](mailto:director@mra-k8.com)